



Greetings:

St. John's Episcopal Church in Hampton, VA is involved in many different mission and outreach programs, both inside the parish and throughout our community. Your organization has been brought to the attention of the Charitable Trust Committee at St. John's, and we would like to invite you to submit a proposal for financial support.

Following a careful evaluation process, our committee awards grants to a diverse group of individuals and organizations that have applied for assistance, and who deserve financial support consistent with the religious doctrines, principals, disciplines, and practices of St. John's.

Please complete this form to be considered for a grant.

I. Name and title of head of organization:

II. Organization contact, including phone, e-mail, and website address

III. Tax Exempt Number (EID):

IV. Mission Statement of the Organization:

V. Quantity served:

VI. Service area:

VII. Dollar Amount requested: \$_____

VIII. Purpose of funding request: a brief description of the project to include title and description, not to exceed 250 words:

IX. Income and Expense Summaries for Organization:

Actual for Last Fiscal Year Ending: _____ Yr _____	Budget for Current Fiscal Year Ending: _____ Yr _____	Budget for Next Fiscal Year Ending: _____ Yr _____
Income \$ _____	\$ _____	\$ _____
Expense \$ _____	\$ _____	\$ _____
Net \$ _____	\$ _____	\$ _____
Net Assets \$ _____	\$ _____	\$ _____

Finally, please note our Application Calendar:

- Requests received between January 1 and March 31 will be responded to by April 30
- Requests received between April 1 and June 30 will be responded to by July 31
- Requests received between July 1 and September 30 will be responded to by October 31
- Requests received between Oct 1 and December 31 will be responded to by January 31

Please submit your application materials to stjohnscharitabletrust@stjohnshampton.org or mail this completed form to:

St. John's Charitable Trust
100 West Queensway
Hampton, VA 23669

We look forward to learning more about your organization's mission and need. Thank you!

Sincerely,

Charitable Trust Committee
St. John's Episcopal Church
100 West Queensway
Hampton, VA 23669